



SDMS DocID

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ORIGINAL

Site Assessment CERCLIS/WasteLAN Data Entry Form
EPA Region III - Brownfields & Site Assessment Section (3HS34)See User Guide
for 3HS34Site Name: Elkton Farm Firehole
WasteLAN ID#: 03 DSN: MD-533 EPA ID#: MDN000306146

Site-Level Data

Edit CERCLIS/WasteLAN Identifying Information: (Site Name, Address, City, County, County ID, State, Zip Code)

Explain: Add Alias - Thiokol Motor Recovery AreaSite Type: (See Attachment A for a list of valid options) Other - Military Other OrdnanceNon-NPL Status: (See Attachment A for a list of valid options) ES

Collapsed Site Name: (Enter the 'child' site to be merged into the 'parent' site above) _____ ID#: _____

Parent/Child Relationship: _____

☐ ERS Exclusion: (An ERS Exclusion Determination Form must be completed) ERS Exclusion Date: _____☐ NFFA (No Further Federal Action) NFFA Date: _____☐ Archive (See Attachment A: Prohibited Open Actions at Archived Sites) Archive Date: _____RCRA Deferral Audit Special Initiative ☐ Lead Confirmed ☐ New Decision ☐ Further Superfund Assessment

Action-Level Data

Action Name	Lead	Start Date	Compl. Date	Qualifier
Pre-CERCLIS Screening (HX)	F EP	/ /	/ /	
Site Discovery (DS)	F EP FF S TR	/ /	/ /	
Preliminary Assessment (PA)	F EP S TR	/ /	/ /	A D F H L N W D N B SA
Fed Fac Preliminary Assessment Review (RX)	F EP S TR	/ /	/ /	A D H L N D N B SA
Site Inspection (SI)	F EP S TR	/ /	/ /	A D F H L N W D N B SA
Combined PA/SI (NX)	F EP S TR	6/21/02	8/4/05	A D F H L N W D N B SA
Site Inspection Prioritization (SH)	F EP S TR	/ /	/ /	A D F H L N W D N B SA
Site Reassessment (OO)	F EP S TR	/ /	/ /	A D F H L N W D N B SA
Expanded Site Inspection (ES)	F EP S TR	/ /	/ /	A D F G L N W D N B SA
Fed Fac Site Inspection Review (TY)	F EP S TR	/ /	/ /	A D H L N D N B SA
Fed Fac ESI Review (TZ)	F EP S TR	/ /	/ /	A O G L N D N B SA
ESI/RJ (SS)	F EP S TR	/ /	/ /	A D F G L N W D N B SA
ES Package (HR)	F EP S TR	/ /	/ /	D F N O W D N SA
Rmvl Assess and Preliminary Assess (QT)	F EP S TR	/ /	/ /	A D F H L N W D N B SA
Int. Rmvl Assess and Site Inspection (QJ)	F EP S TR	/ /	/ /	A D F H L N W D N B SA
Int. Rmvl Assess and SI Prioritization (QO)	F EP S TR	/ /	/ /	A D F H L N W D N B SA
Int. Rmvl Assess and Combined PA/SI (OU)	F EP S TR	/ /	/ /	A D F H L N W D N B SA
Int. Rmvl Assess and ESI/RJ (OV)	F EP S TR	/ /	/ /	A D F G H L N W D N B SA
Int. Rmvl Assess and ESI (OY)	F EP S TR	/ /	/ /	A D F G H L N W D N B SA
Int. Rmvl Assess and HRS Package (OZ)	F EP S TR	/ /	/ /	A D F H L N W D N B SA
Other Cleanup Activity (VA)	FF SR PS RP SE S SN TR	/ /	/ /	H L
<input type="checkbox"/> Comprehensive Site Investigation <input type="checkbox"/> Remedy Selection <input type="checkbox"/> Construction		/ /	/ /	
<input type="checkbox"/> Post-Construction Maintenance <input type="checkbox"/> Design <input type="checkbox"/> Short Term Cleanup		/ /	/ /	
Laboratory Support (LA)	F EP FF MR SR PS RP SD S SN TR	/ /	/ /	
Start Date - date site is initiated Completion Date - date site is archived		/ /	/ /	W L R E
Comfort / Status Letter	FE	/ /	/ /	
Start Date - date letter requested Completion Date - date of letter		/ /	/ /	

Paul Baker 8/4/05
Authorization (SAM) Signature & DateR. Baker 8/17/05
Removal Info. Mgmt. Assistant Signature & DateR. Baker 8/17/05
Data Quality Coord. Signature & Date

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Site Assessment CERCLIS/WasteLAN Data Entry Form
EPA Region III - Brownfields & Site Assessment Section (3HS34)

Instructions for Completing and Submitting the Form

Note: Do not use this form to:

- 1) enter a new site into CERCLIS/WasteLAN; use the Site Discovery form, or
- 2) to enter Targeted Brownfields Assessment information; use the WasteLAN Brownfields Module form.

1. **Basic Site Information:** Enter the site name. For all sites, enter the WasteLAN ID# (this 7-digit # begins with "03" and can be found in WasteLAN.) For CERCLIS sites, also enter the Dump Site Number (DSN) and EPA ID#.

2. **Site-Level Data:** This data applies to the overall site, not to a specific action.

- A. **Site Type:** If Site Assessment program initiates site in CERCLIS, a site type (s) determination must be made (see Attachment A for listing of site types.)
- B. **Non-NPL Status:** WasteLAN automatically generates a value based on actions and dates. To override, select a different value from the list (see Site Status and Description/Operable Unit screen.) See attached for a list of valid NPL/Non-NPL Status Values and Codes. Also, see (c) in Appendix A of the Superfund/Oil Program Implementation Manual ("SPIM") for additional info.
- C. **Collapsed Site Name:** When a determination is made that an NPL/Non-NPL site should be "Collapsed" and addressed as part of another existing site, all activities at the Child site end and no further actions should be recorded at that site. The Child site ID and non-NPL status will identify all future activity as part of a Parent site. The Child site name and ID must be recorded in WasteLAN as an "Alias" under the Parent site and all future site activity along with all future financial transactions will be recorded at the Parent Site ID.
- D. **Parent/Child Relationship:** Users can create a Parent/Child relationship in the following two ways:
 1. Assigning a Parent to a Child site on the Site Location screen by entering a Parent Site ID and then changing the NPL or non-NPL status on the Site Status and Description/Operable Units screen as described below.
 2. Assigning one or more child sites to a parent by accessing the Add/Delete Child Site screen on the Site Location screen.

Scenario	Site	NPL Status	Non-NPL Status
Relationship between NPL Parent site and Non-NPL Child site	Parent	Proposed (P)	blank, field grayed out
		Final (F)	
		Deleted (D)	
		Removed (R)	
		Withdrawn (W)	
Relationship between two non-NPL sites	Child	Site is part of NPL site (A)	blank, field grayed out
	Parent	Not on the NPL (N)	many possible values (ex. ES/ Start Needed, Other Cleanup Activity)
	Child	Pre-proposal site (S)	
		Not on the NPL (N)	Addressed as part of another non-NPL site (AO)

- E. **Eligible Response Site (ERS) Exclusion:** Indicate if the site should be Excluded. If yes, an ERS Exclusion Determination Form must be completed. For the exclusion date, enter the Branch Chief signature date from the ERS Exclusion Determination Form.
- F. **NFFA:** Indicates if the site requires "No Further Federal Action." Sites that have an NPL status of F or P, or have any planned or ongoing enforcement, cost recovery or removal activities are not eligible for No Further Federal Action. The NFFA date is system generated in WasteLAN when the NFFA checkbox is checked.
- G. **Archiving:** It has been determined that "No Further Federal Superfund Interest" exists at this site based on available information. No further site assessment, remedial, removal, enforcement, cost recovery, or oversight activities are being planned or conducted at this time. See Attachment A for a list of Prohibited Open Actions at Archived Sites. Also, see 5(e) in SPIM Appendix A for additional information.
- H. **RCRA Deferral Audit Special Initiative:** Indicate which one of the three categories the site falls into.

3. **Action-Level Data:** This data applies to particular actions, not to the overall site.

- A. For Pre-CERCLIS Screening Assessments, the information should be tracked in WasteLAN, including activities at sites not found to be CERCLA-eligible. Sites that are screened out of CERCLIS will be tracked in WasteLAN through the "Not a valid Site or Incident" values in the NPL and Non-NPL status field. If the decision is made that the site requires NPL assessment and potential cleanup under CERCLA authority, it should be added to the CERCLIS inventory by entering a Discovery Date, a valid NPL status, and a valid Non-NPL Status.
- B. The **Action**, **Lead**, and **Start Date** should be entered in CERCLIS as soon as an action is started; do not wait until the action has been completed to submit the Data Entry Form. The **Completion Date** and **Qualifier** should be entered as soon as the action is completed. See the appropriate section of SPIM Appendix A for specific definitions of start and completion dates for particular actions.

C. **Action Name:** Circle the appropriate Action Names.

D. **Lead:** Circle the lead for each action. Lead codes are:

F = Fund-Financed	RP = PRP	FF = Federal Facility
S = State	SN = No Fund Money	PS = PRP Response Under State
TR = Tribal	SR = PRP Lead Under State	SE = State Enforcement
SD = State Deferral	EP = EPA In-House	MR = Mixed Funding Federal/RP

E. **Qualifier:** Circle the qualifier for each action. Qualifier codes are:

A = Site collapses into an existing NPL site	DN = Deferred to Nuclear Regulatory Commission (NRC)
D = Deferred to RCRA Subtitle C Program	B = Addressed as part of another Non-NPL site
F = Referred to Removal Program, with further remedial assessment expected/needed	G = Recommended for HRS scoring
O = Proposed to NPL	RS = Region confirmed successful deferral completion
H = Higher priority for further assessment	RT = Region terminated deferral
L = Lower priority for further assessment	W = Referred to Removal Program, with no further remedial assessment expected/needed
N = No further remedial action planned (NFRAP)	SA = Superfund Alternative Site

F. **Comfort/Status Letters:** The start date is the date of the request for a letter, the completion date is the date of the letter. Where applicable, select one of the qualifiers: WL = Windfall Lien or RE = Reasonable Steps. See 2(z) in SPIM Appendix C for more information.

4. **Signature Block:** The SAM or other authorized employee must sign and date the form.
5. **Attachment A listed as a reference:** Valid NPL/Non-NPL Status Values & Codes, Site Type Main Categories and Subcategories, and Prohibited Open Actions at Archived Site.

Submit the completed form to the Removal Branch Data Control Clerk. The form will be returned after the data has been entered and QA'd. Place the returned form into the site file.